

## 2021-2022 Reference and Referral Writing Instructions

Please help the Houston Alumnae Chapter and collegiate chapters by following the step-by-step instructions below. If you have any questions, please reach out to the Reference Chairman or collegiate alumnae representative for UT, A&M, TCU and/or LSU.

Please submit your Reference or Referral electronically by following the directions below:

1. Go to [Houstontridelta.com](http://Houstontridelta.com), click Writing a Reference, click on one of the following links:
  - Members: Write a Reference: <https://www.tridelta.org/write-a-reference/>
  - Tri Delta References and Referrals: <https://www.tridelta.org/our-members/alumnae/references-and-referrals/>
2. You will be redirected to Tri Delta National website
3. Click Login
4. Type in your username and password OR create an account
5. Once you are logged in, click Alumnae, click Write a Reference, click Let's Get Started or, click Our Members, click Alumnae, click References and Referrals, click Write a Reference or Make a Referral
6. NOTE: it is very important that you fill in the boxes, please do not write "see resume"
7. Once completed, you will receive a confirmation email

Forward the confirmation email to [dddhourecruitment@gmail.com](mailto:dddhourecruitment@gmail.com)

**- It is recommended that you review the specific collegiate chapter requirements by visiting the Tri Delta website and the Panhellenic website of the college or university to be attended.**